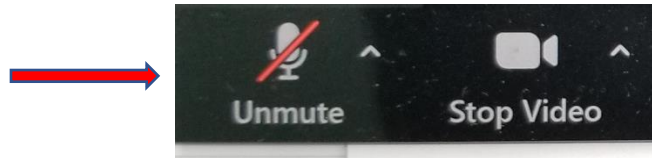
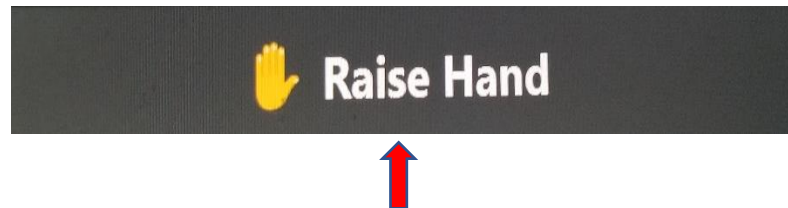


## Zoom Guidelines for Participants

1. Logon and stay logged in, even during the Executive Session.
2. If you are a participant in the Executive Session, you will be moved (seamlessly) to the Executive Session Room and then Returned to the full Board Meeting.
3. If you leave the meeting for any reason and wish to return, simply rejoin the meeting and you will be admitted by the host team.
4. Please make sure your video camera is on to be seen.



5. Chat is not enabled for this meeting.
6. All participants will be placed on Mute during the meeting.
7. If you wish to speak, use the **“Raise Your Hand”** icon on the bottom of the meeting screen.



8. You will be called upon to speak by the chair and receive a message to unmute. You must accept the unmute prompt before you can be unmuted.

Note: You can only be seen in the meeting when your camera is on (no red line across the camera icon).