

CLAIM CHECKLIST

Your claims packet includes the following documents:

- This checklist (yellow paper)
- **Claim For Custodial Care Benefits Form (blue paper)**
- **Patient Nursing and Caregiver Form (green paper).**
- Copy of Final Judgment and Order Approving Class Action Settlement (white paper)

Copies of these documents are also available on the NICA website.

- Claim for Custodial Care Benefits Form (blue paper).** The form must be complete (all blanks filled in and all questions answered) and signed by the Class Members.
- Written evidence that the Class Member(s) requested compensation from NICA, if applicable. (Question 5(d) and (e) in the blue Claim Form.)

**TO EXPEDITE REVIEW OF YOUR CLAIM,
PLEASE ALSO SEND NICA THE FOLLOWING DOCUMENTS:**

- Patient Nursing and Caregiver Form (green paper)** executed by a physician showing the amount and level of care that was medically necessary and reasonable during all period(s) for which you claim compensation.
- Any additional medical records that may support the level of care needed.
- Documents that show the care provided by or paid for by third parties (such as school attendance records, hospitalization records, medical records, Medicaid records, insurance records, or respite care records) during any time for which you claim compensation.
- W-2 or other tax form that supports your answer to Question 15 on the blue Claim Form, if applicable.
- A copy of your health care provider license, if applicable.

*Please send the completed Claim Form (blue paper) and all supporting documents to NICA at the following address, postmarked no later than April 25, 2013. **Failure to do so may result in delay or denial of your claim.***

NICA
c/o Kathe Alexander
P.O. Box 14567
Tallahassee, FL 23317

The April 25, 2013 deadline does not apply to Class Members who are seeking compensation **ONLY** for care provided **AFTER** September 18, 2012. Such claims must be postmarked no later than 30 days from the date on which the Class Member begins providing the care for which compensation is expected. See Page 1, paragraph C of the Claim for Custodial Care Benefits Form (blue paper).

***** Keep a copy for your records! *****